

North Pekin-Marquette Heights School District No. 102
Committee of the Board of Education
May 14, 2019
District Office Conference Room

MINUTES

CALL THE MEETING TO ORDER

President Knox called the meeting to order at 6:05 PM in the conference room of Georgetowne School.

Knox	Buhl	Miller	Shockley	Stevenson	Therry	Williams
X	X	absent	X	X - 6:29	X	X - 6:18

Other: Mr. Sondgeroth

COMMITTEE DISCUSSION ITEMS

Building and Grounds

GMS Roof Issues – Mr. Sondgeroth updated the Board on the work River City has done to provide a temporary repair to the roof until a new roof can be installed. The insurance claims adjustor came a second time to look at other damage to the insulation and ceiling at GMS.

Fence Damage at RES – In December, heavy rains wreaked havoc on parts of district property, including damage to the fence between the dry creek and RES. The heavy rains caused the water to overflow. Water and debris knocked the fence down in a couple places. This was caused due to a buildup of debris in the dry creek causing a dam. This is not an issue with small amounts of rain, but with large rains, the dam causes the water and debris to over flow. Mr. Sondgeroth is working with city officials to see how the debris can be cleaned up to allow the water to run freely. Once that issue is resolved, the district will need to address the damaged fence.

District Tractor – The district has an old tractor in one of the sheds that is no longer used. The maintenance directory recently was able to get it running. Mr. Sondgeroth informed the Board that he plans to have the Board passes a resolution allowing the tractor to be sold by closed bid. One Board member suggested contacting the city to see if it would be interested in the tractor.

Other Facilities Issues/Projects – Mr. Sondgeroth addressed other summer projects including: the upgrade of the GMS phone system to an IP based system; upgrading to LED lighting in all three buildings using the Ameren incentive program; and final plans to remodel the GMS library.

Finance

FY19 Budget Amendment – With some additional expenditures this year and the abatement of Working Cash, the district will need to amend the budget. A legal notice was published in the paper and a copy of the budget is available in the district office for public review. Mr. Sondgeroth will ask the Board to review the amended budget in June.

Monthly Budget Summary – Mr. Sondgeroth shared a copy of the April 2019 Budget Summary.

Cafeteria Coop Agreement – Mr. Sondgeroth shared a copy of the resolution he will ask the Board to approve at the meeting later in May. This is an annual approval which allows the district to continue its membership in the Peoria County Purchasing Program.

Tazewell County Tax Rate Comparison – The County Clerk’s office provided districts with the final copy of their tax extensions for this year. With that information, it also provided districts with the booklet the county produces containing the tax rates for all the different taxing bodies. Mr. Sondgeroth summarized the tax rates for each of the elementary district in Tazewell County and assembled that information in a document that he shared with the Board.

District Insurance Renewal – The insurance renewal information from Unland Companies for the district’s property, vehicle and liability coverage was shared with the Board. The overall increase for the different coverages is less than 1%.

Personnel

District Library Clerk – The district has expanded its search for a district library clerk outside of the district since there was no interest internally. The deadline for application is May 31.

Sick Leave Bank Request – Mr. Sondgeroth updated the Board on a recent request from an employee to be granted sick leave from the sick leave bank.

Policy

PRESS Issue 100 – The policy updates for PRESS Issue 100 was included in the packet for the Board’s review. Final approval of the policy changes will be included on the May Board agenda.

Extra-Curricular Activities

Track Coach – Mr. Sondgeroth informed the Board that he will have a recommendation for a track coach to replace Mr. Brown at the May Board meeting.

Other Items from the Superintendent and Board Members

Novel Approval Form – It has been past practice that the Board approves a novel request form for any new novels that will be used in the classroom for instructional purposes. Mr. Sondgeroth shared a request form, submitted by Mrs. Rustman and approved by Mr. Brown, to begin using the novel named “Refugee” in ELA classes next year. One Board member suggested having teachers communicate a list of novels that will be read each year in classes with parents so they are aware of the novels being read.

Board Meeting Dates for 2019-20 – I want to verify that you received next year’s meeting calendar that I emailed a couple weeks ago.

Board Member Training – The Board discussed the required Board member training. Mr. Sondgeroth shared a document with the members outlining those training requirements.

Joint Annual Conference – Registration opens for the conference on June 3 and Mr. Sondgeroth will plan on registering everyone at that time. The dates are Thursday, November 21 until Sunday, November 24. He will need to know who plans on attending.

Board Member Orientation Time – The Board took some time to answer questions for the newly seated Board members.

ADJOURN

Motion to adjourn at 7:17 PM by Shockley. Seconded by Therry. Motion passed by acclamation.



Keith Knox, President



Andrew Shockley, Secretary